



# **ENVIRONMENTAL POLICY**

**Policy Document: 2/2018**

**F360 Hub LLP**

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**POLICY TITLE: ENVIRONMENTAL POLICY**

### **ABSTRACT**

This Policy outlines F360 Hub's responsibility to care for the environment and commitment to reducing our environmental impact. F360 Hub will be continually reviewing our environmental performance as part of our Business Plan and operations, with regular monitoring which will include legal and regulatory requirements. F360 Hub will encourage customers, partners, suppliers and stakeholder to share our commitment to the environment.

**Last Review Date:** 7<sup>th</sup> September 2018

## **1. Introduction**

1.1 This policy outlines the responsibilities of F360 Hub in respect of environmental law in the UK including carbon emissions, energy usage, water usage and paper/plastic recycling. Claire Taylor is responsible for ensuring that the aims and objectives of the policy effectively implemented within the context of the Business Plan.

1.2 F360 Hub aims to comply with all relevant regulatory requirements, improve and monitor environmental performance, improve and reduce our impact on the environment, incorporate environmental factors into business decisions and increase awareness of environmental care.

## **2. Office operations**

2.1 F360 Hub minimises the use of paper in the office in favour of electronic means of marketing, storing information and data processing.

2.2 F360 Hub seeks to buy and use recycled and recyclable paper products.





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2.3 F360 Hub reuses and recycles all paper where possible.

2.4 Weekly office meetings are conducted before or after an F360 Hub existing operational commitment meaning that no additional travel is required to meet this business need.

2.5 F360 Hub use local suppliers and materials (where available) to reduce carbon emissions and support local businesses within the community.

### **3. Energy and Water**

3.1 F360 Hub seeks to reduce the amount of energy used including efficient use of studio lighting, electronic equipment and music devices.

3.2 Studio lights and electrical equipment will be switched off when not in use

3.3 Climate control in the studio (where this is available) will be adjusted with energy consumption in mind.

3.4 New products will be purchased with energy consumption and efficiency in mind.

3.5 F360 Hub will re-use and recycle all products that lend themselves to being recycled.

### **4. Venue selection and transportation**

4.1 Venues are selected with a view to utilising existing opportunities within buildings which are well placed to serve local (including rural) communities. This is to increase accessibility to well-being services for local communities and develop social cohesion.

4.2 Venue selection minimises travelling distance (carbon emissions) by opting for venues within close proximity of the business address.

4.3 Venues are centrally located in respective communities and easily accessible by bus, walking or cycling.

4.4 Vehicles used to support the delivery of F360 Hub operations are well maintained to ensure on-going efficiency.

### **5. Culture**





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5.1 F360 Hub will review this policy annually in consultation with customers, partners and stakeholders where necessary.

5.2 F360 Hub will work with customers, partners and stakeholder to improve our environmental performance.

5.3 F360 Hub are committed to maintaining and developing awareness of environmental matters through training and professional development.

